

**UNIFIED SCHOOL DISTRICT NO. 251
APPLICATION FOR EMPLOYMENT**

(PRE-EMPLOYMENT QUESTIONNAIRE) (AN EQUAL OPPORTUNITY EMPLOYER)

PERSONAL INFORMATION DATE: _____

Name: _____ Soc Sec.# : _____
 Last First Middle

Present Address: _____
 Street City State Zip

Permanent Address: _____
 Street City State Zip

Phone: _____

POSITION APPLIED FOR:

Position _____ Date you can start work _____

Are you employed now? _____ If so, may we inquire of your present employer _____

Have you ever applied to this district before _____ When _____

EDUCATION	Name and location of school	# yrs. Attended	Graduate
Grammar School			
High School			
Trade/Buss College			

The Age Discrimination Employment Act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least 40 but less than 70 yrs. of age.

FORMER EMPLOYERS (List below last four employers, starting with last one first)

Date	Name and	Salary	Position	Reason
Month and year	Address of Employer			for leaving
From To				
From To				
From To				
From To				

Please provide a brief written description of past work experience:

REFERENCES: Give the names of three persons not related to you, whom you have known at least one year.

NAME	ADDRESS	TELEPHONE	YRS ACQUAINTED

PHYSICAL RECORD:

Do you have any physical limitations that preclude you from performing any work for which you are being considered? yes no

In case of emergency, notify:

Name: _____ Address _____ Phone _____

Applicant Job Application Acknowledgements:

1. I certify that all information provided by me in this application is true and complete. I understand that any misstatement, falsification, or omission of information is grounds for refusal to hire, or, if I am hired and the same is discovered thereafter, termination.
2. I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information, personal or otherwise, with regards to any of the subjects covered by this application, and I release all such parties from all liability for any damages that may result from furnishing such information to you. I authorize any background checks by any third party.
3. I authorize you to request, receive and verify all information given on this application and I release you from all damages that may result from your doing so.
4. I authorize you to conduct a criminal background investigation using any and all methods necessary to successfully complete such investigation and I release you from all liability for any damages that may result from your doing so.

Signature of Applicant _____
Date

Have you ever been convicted of a felony or misdemeanor Class A, B or C against another person? _____
If yes, please explain by confidential letter (No individual convicted of the above may be employed to provide student transportation unless conviction is expunged from their record)

Drivers License No. _____ Type of License: _____

Note: If applying for the position of school bus driver, an inspection of your driving record will be made through the Division of Vehicles, Kansas Department of Revenue, in accordance with K.S.A. 1984 Supp. 74-2012